



# MIRA LOMA HIGH SCHOOL I.B. PARENT ORGANIZATION

## MLHS IBPO Meeting Minutes Wednesday August 18, 2021 | Zoom 6:30pm

### Attendance:

#### IB PO Board Members

Presidents: Christan Chittenden  
Vice President: Hilary McLean  
Secretary: Jennifer Z Lewis  
VP Dev: Suneetha Kosaraju  
Treasurer: Pandu Gupta

#### Other Volunteers:

Sharon Everett  
Kerri Stuart

#### Committee members

Diana W Corless - Alumni luncheon  
college Sunday  
Michelle Duncan - Hospitality  
Abby Darrah - College Sunday  
Senior Dinner  
Esther Gayoba – Churchill Liaison  
Jennifer W Hemmen – Student volunteer  
Coordinator

#### Staff

Clete Purinton - principal  
Rochelle Jacks – IB Dip. coordinator  
Rachel Volzer – IBMYP coordinator

#### Other:

James Corless  
Pranya B  
Ana  
T. Doell  
Chaitu  
Afrooz Farsimadan  
Ahmad Kashkoli  
Alan  
Anas Al Nuaimie  
Anthony  
Arlene Santiago  
Bin Xio-DFPI  
Clarissa Alva  
Danny

Don Shen  
GerardoC  
Hannah Garrido  
I.A. Legacy  
Jackie Yip  
Jett  
Jon  
Keturah James  
Laura Liang  
Lihua Tang  
Linsong Guo  
Loan Pham  
Mark Steenburg  
Ms. Jamie  
M's iphone

Mesli  
Nobin5  
P Bij  
S. Zuckerman  
Sanjani Singh  
Saritha  
Snigdha Ghosh  
Soner Acimis  
Tim Powerll  
Varsha Prasad  
Vidhya Mohan  
Viji Srikanth  
James Hou  
Yun Liang



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1. **Meeting called to order at 6:36pm** - Christan
2. **Review / Approved Meeting minutes for June 2021**
  - a. Motion made by Hilary McLean to approve June 2021 meeting minutes. Seconded by Jennifer Z Lewis. Motion approved.
3. **Presidents Report** – Christan
  - a. Welcome to the 2021-22 school year to our new and returning IB students!
  - b. Brief recount of who the IBPO is, our mission, our impact for the IB program
  - c. We have a new principal this year: Mr. Purinton
  - d. Over the summer, the new executive committee was elected via zoom meeting and via email. The executive board members:
    - a. Pandu Gupta – treasurer
    - b. Jennifer Z. Lewis – secretary (3<sup>rd</sup> year serving on the board)
    - c. Suneetha Kosaraju – VP of development
    - d. Hilary McLean – Vice President (4<sup>th</sup> year serving on the board)
    - e. Christan Chittenden – President (3<sup>rd</sup> year serving on the board)
  - e. Due to obvious reasons, the past year saw a huge decline in parent volunteers and donations. We had substantially less spending, however. The IBPO does need parent volunteers to step into several committee key roles. If anything sounds like something you feel called to do, these are the committees needing 1-2 chairpersons:
    - a. Alumni Luncheon
    - b. Auditor – parent?
    - c. College Sunday
    - d. Hoods and Cords
    - e. Hospitality
    - f. Sample SAT/ACT – locate a resource and coordinate testing date/location
    - g. Tax letters / thank you notes – working with VP of Development
    - h. Willing to help where needed
  - f. Thank you to the following parent volunteers who have already signed on for the school year:
    - a. Esther Gayoba, Abby Darrah, Jennifer and Travis Hemmen, Ritu and Peeyush Dayal, Sharon Everett, and the executive committee.
  - g. Over the summer, the board met to set and approve the budget. We are looking for parent contributions this year of at least \$30,000. Watch your mail and email for an opportunity to contribute or donate through the new website.
  - h. Our new website, <https://miralomaibpo.org> , is up and running. Stay tuned after all the reports for a quick tour of the features.
  - i. We have a new Facebook group <https://www.facebook.com/groups/miralomaibpo> – link on the website



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- j. Need an auditor to go through the past couple of years of books. Parent volunteer?
- 4. **Principals Report – Clete**
  - a. We are off to a great start!
  - b. There is a large focus on students mental health this year.
  - c. School pics are tomorrow Aug 19
  - d. Back to school night will be Sept 8 (virtually). More info to be emailed out.
  - e. Oct 13 is PSAT day.
  - f. First home football game will be Aug 21 10:30 am
  - g. October 22 will be a large UC event!
  - h. November 4<sup>th</sup> is parent info night for incoming families
  - i. Homecoming weekend Oct 1 (game), Oct 2 (dance). Events may change.
  - j. Next meeting is Sept 15, 2021
- 5. **MYP Coordinators report – Rachel**
  - a. A little upfront clarification: 9<sup>th</sup> & 10<sup>th</sup> grade are the conclusion of the IBMYP (Middle years). ManageBac emails label classes as of their MYP graduation date. “class of 2022” is THIS year’s IBMYP sophomores.
  - b. The new personal project coordinator will be Sandra Stone
  - c. Parents! It’s a good idea to keep an eye on this. If a student is really struggling please email Rachel Volzer at : [rvolzer@sanjuan.edu](mailto:rvolzer@sanjuan.edu)
    - i. ManageBac is THE platform. It’s good for students to check weekly.
    - ii. Junior and seniors: 142 students complete & pass the personal project!
      - 1. Trying to look at how to honor / award these students.
- 6. **IB Diploma Coordinators report – Rochelle**
  - a. Rochelle went over some general info. See Mira Loma web site for presentation <https://www.sanjuan.edu/Page/51235> : Jr’s & Sr’s take IB exams. How many depends on which level of diploma they are going for.
  - b. 2021 results presentation – will be posted on website
  - c. See attached for report.
- 7. **Treasurer’s report – Pandu / Christan**
  - a. Budget was approved at July Board meeting. See attached.
  - b. We have approx. \$43,000 in bank.
- 8. **Vice President Development – Suneetha / Christan**
  - a. We have had a few donations come in so far. Need more!
- 9. **Committee Reports and Chair Vacancy (volunteer needs)**
  - a. Alumni Luncheon Diana (**need 1 more**)
  - b. Auditor **Independent** – parent volunteer?
  - c. Churchill Liaison Esther Gayoba
    - i. There is a disconnect between the 2 schools about community service requirements from Covid & beyond. At WCMS: 6<sup>th</sup> & 7<sup>th</sup> graders will have no community service. 8<sup>th</sup> graders will have an alternative type of project / service.



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- ii. Esther to talk about the PE requirement at MLHS to WCMS so parents are prepared.
  - d. College Sunday Abby, Christan, Hilary & Diana
    - i. Conference that the IBPO coordinates for ALL students. One day even where we bring in guest speakers to help share info about the college application process. Sept 26<sup>th</sup> at Mira Loma High School. Nominal fee charged due to fee required to use school on Sunday. Covid guidelines will be followed.
  - e. Student volunteer coordinator Jennifer Walker Hemmen
  - f. Hoods & Cords **Vacant**
  - g. Hospitality Ritu Dayal **(need 1 more)**
  - h. PayPal Transactions **Vacant**
  - i. Sample SAT / ACT **Vacant**
  - j. Senior Dinner Abby Darrah **(need 1 more)**
    - i. May 20<sup>th</sup> at Center on La Sierra.
  - k. Teacher funding req. <https://miralomaibpo.org/ibpo-funding-request-form>
  - l. Web page Peeyush Dayal, & Christan Chittenden
    - i. <https://miralomaibpo.org>
- 10. New business**
- a. Quick walk through of the new website & Facebook group
    - i. <https://miralomaibpo.org>
    - ii. <https://www.facebook.com/groups/miralomaibpo>
- 11. Open Forum**

Meeting Adjourned at 8:19 | Next meeting September 15, 2021 6:30 pm



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IB Coordinator Report

## IBPO 08/18/21

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18 August 2021 / 6:30 PM

Rochelle Jacks

### IB Exam Results May 2021 Testing Session

- Mira Loma was on the non-exam route for IB Diploma testing session May 2021
- Grades were determined by a combination of teacher Predicted Grades and Internal Assessment grades
- M21 Results Presentation

### IB Exams May 2022

- Exams dates for May 2022 Testing Session were updated in July. Exam session will take place May 2- May 20th 2022
- Modifications to curriculum and exams for the 2021 testing session will remain in place for 2022. This was intended to relieve the constraints of reduced student contact during DL. Most of our courses were impacted.
- La Sierra community center is not open for reservation yet.
- Currently planning for testing on campus. Several issues to be addressed in order to do so. Parent volunteers on campus, bells, space to accommodate large testing groups.

### IB Exams Registration

- Digital registration form is ready to go live. Registration tentatively to begin 8/24
- Online payment system "School Bucks" has an IB Exam Fee line item ready to go
- Financial Aid Application is part of the registration form.
- Publish on MB, ML Website, email
- Registration → Verification → Billing



# MIRA LOMA HIGH SCHOOL I.B. PARENT ORGANIZATION

## **5 Year Review**

- Gathering and updating Preliminary Documents
- Began Self Study with staff
- Parent/Student Survey in the spring

## **Calendaring and Communication**

- Currently working on the yearly calendar, will publish on website/email home
- Welcome to IB, SA/CAS, Academic Honesty sessions for the juniors



# MIRA LOMA HIGH SCHOOL I.B. PARENT ORGANIZATION

## 2021-2022 IBPO Approved Budget

	FY 2021/22 Budget
<b>Donations</b>	
Parent Contributions	\$30,000.00
Corporate Matching Gifts	\$3,000.00
Other	\$100.00
<b>Donations Total:</b>	<b>\$33,100.00</b>
<b>Fundraising Activities</b>	
Amazon Smile	\$200.00
Other	\$0.00
<b>Fundraising Activities Total:</b>	<b>\$200.00</b>
<b>Sponsored Events</b>	
College Sunday	\$3,000.00
Freshman Welcome Signs	\$0.00
Hoods and Cords	\$3,500.00
Senior Dinner	\$10,500.00
Senior Signs	\$2,625.00
<b>Sponsored Events Total:</b>	<b>\$19,625.00</b>
<b>Miscellaneous</b>	
Apparel	\$200.00
Other	\$0.00
<b>Miscellaneous Total:</b>	<b>\$200.00</b>
<b>TOTAL INCOME:</b>	<b>\$53,125.00</b>



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	FY 2021/22 Budget
<b>Administrative Expense</b>	
Accountant	\$700.00
Audit	\$0.00
Bank Fees	\$50.00
Corporate Fees	\$35.00
D & O (Liability Insurance)	\$650.00
P.O. Box	\$140.00
Supplies, Postage, Printing	\$1,400.00
Advertising, Signage	\$0.00
<b>Administrative Expense Total:</b>	<b>\$2,975.00</b>
<b>Sponsored Events</b>	
Alumni Breakfast/Lunch	\$1,000.00
College Sunday	\$3,000.00
Freshmen Welcome Signs	\$0.00
Hoods and Cords	\$4,000.00
Sample SAT/ACT	\$0.00
Senior Dinner	\$12,500.00
Senior Signs	\$1,800.00
<b>Activity Support Total:</b>	<b>\$22,300.00</b>
<b>Program Support</b>	
Teacher Funding Requests	\$15,000.00
IB Support	\$0.00
IB Student Exam Financial Assistance	\$0.00
MYP Certificate Recognition & Support	\$500.00
World's Fair	\$2,000.00
Nationally Competing Coaching	\$6,000.00
Counseling/Career Office Funding Request	\$0.00
Stipends for Academic Coaches	\$9,600.00
Teacher Collaboration & Hospitality	\$2,500.00
Turnitin	\$0.00
<b>Program Support Total:</b>	<b>\$35,600.00</b>
<b>Miscellaneous</b>	
Volunteer Recognition/Welcome	\$0.00
Apparel	\$0.00
Other	\$0.00
<b>Miscellaneous Total:</b>	<b>\$0.00</b>
<b>TOTAL EXPENSE</b>	<b>\$60,875.00</b>
<b>NET TOTAL</b>	<b>(\$7,750.00)</b>